

Town of Santa Claus
Advisory Planning Commission

Date: 7/21/2025, Meeting called to order at: 5:30 pm CT

Members Present: J. Stillman, B. Warran, R. Goffinet, R. Boehm R. Luthy, R. Grundhoefer

Members Absent: K. Burke

Also Present: Z.A., T. Hays, Atty., K. Patmore, Patricia Vaal

Stillman presents for consideration, minutes from the June 16, 2025, meeting. Boehm motions to approve minutes as written, and Goffinet seconds. Motion carries unanimous.

New Business:

Before the Commission tonight is the issue of re-zoning a parcel in the town's Industrial Park. The Commission President and the town attorney brief the remaining Commission members on the matter. There are two parties vying for a 6 ac. +/- parcel in the industrial park. Each party represents different proposals for the property. Requests range from changing the Industrial designation to an R2 to C.

It is explained that any re-zoning requests must go through APC and the public hearing process. With a precedent already being set involving an earlier request for an R2 change, the residential zoning request is denied.

A motion to give a favorable recommendation to the Town Council for a zoning change from Industrial to Commercial is made by Stillman and seconded by Grundhoefer. With no further discussion, the motion carries unanimous.

Old Business:

The following discussion was had as merely that, no action required or taken...

Patricia Vaal is present to learn more on how the Subdivision and Zoning Ordinance is written, implemented and interpreted as it relates to signage.

The Commission President clarifies and addresses Vaal's questions regarding the ordinance.

Specific questions raised are sign size, visibility, temporary signs, and the sign permitting process.

It is Vaal's contention that public education is key as it relates to the ordinance and that a "learning period" should be implemented. Patmore explains that the Zoning Administrator works within the constraints of the ordinance which allows him to give direction to the permittee. He also explains proof of this is that no petitioner has ever received punitive fines.

With no other business before the APC, Boehm motions to adjourn. The motion was seconded by Goffinet and unanimously passed. Adjournment at 6:50 pm.

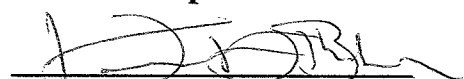


President Jeff Stillman

 10.20.2025
Secretary Russ Luthy Date

Member Robert Grundhoefer


Member Richard Goffinet



Vice-President Kevin Burke

Member Randy Boehm

Member Brian Warran